



Office of the City Clerk

Weekly Report – for Week Ending March 14, 2014

OFFICE OF THE CITY CLERK – PROJECTS and STATUS

Neighborhood Council Elections – Candidate Filing and Elections continue:

Region	Qty Filed to Date	Certified	Pending	Withdrew (W) / Disqualified (D)	Starts	Ends	Election Day
Region 1	251	233	0	17W/1D	Dec 23	Jan 22	Mar 8
Region 2	126	112	0	12W/3D	Dec 16	Jan 15	Mar 1
Region 3	210	183	0	18W/9D	Dec 31	Jan 30	Mar 16
Region 4	178	154	0	24W/0D	Jan 4	Feb 3	Mar 20
Region 5	202	186	0	9W/7D	Jan 14	Feb 13	Mar 30
Region 6	195	168	0	6W/21	Jan 18	Feb 18	Apr 3
Region 7	208	185	0	7W/16	Jan 27	Feb 26	Apr 12
Region 8	65	43	22	0W/0D	Feb 10	Mar 19	Apr 26
Region 9	13	6	7	0W/0D	Feb 17	Mar 19	May 3
Region 10	16	10	5	1W/0D	Feb 24	Mar 26	May 10
Region 11	26	18	7	1W/0D	Mar 4	Apr 3	May 18
Region 12	9	5	4	0W/0D	Feb 17	Mar 19	May 6

TOP ISSUES

- **Neighborhood Council Candidate Filing and Elections continue.**
- **Council Chambers intermittent webcast problems continue.**
- **Nominating petition submission period for LAUSD Board 1 ended March 7th.**

Neighborhood Council Elections – A total of 370 Vote-By-Mail applications were received for five NC regions.

Neighborhood Council Elections – The filing deadline for Region 8 was extended by one week to March 19th.

Neighborhood Council Elections - Systems developed a scanning system which will capture results from NC Voter surveys.

City Elections – The nominating petition submission period for the Los Angeles Unified School District Board 1 Special Election ended at 5:00 p.m. on March 7th. A total of 9 candidates filed their petitions. To date, 7 petitions have been found sufficient; 1 petition found insufficient; and 1 petition is still being processed. The Write-In Candidate Filing period began on March 10th.

City Elections – The Los Angeles County Registrar-Recorder/County Clerk provided a demonstration of their latest voting system design concept. Feedback obtained from staff will be used to further refine the voting system concept.

City Elections- Staff met with the Ethics Commission on March 11th to discuss and re-visit the implementation of the Matching Funds Ordinance (LAMC 49.7.27). The focus was on candidate petition requirements.

City Elections – A draft of the revised billing contract between the City of Los Angeles, Los Angeles Unified School District and the Los Angeles Community College District was approved by the Los Angeles City Attorney's Office and will be forwarded to the other two jurisdictions for their review and approval.

Municipal Election Reform Commission (CLAMERC) - members of the Los Angeles Votes Committee were notified of the March 13th CLAMERC meeting. Staff is currently preparing and researching information presented during the February 27, 2014 meeting. The information will be shared with the CLAMERC at a later meeting date.



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Automated Agenda Management System - Systems staff are testing the feasibility of making Council and Committee agendas available in HTML format instead of Adobe PDF format. This is in response to customer feedback and will provide a more mobile device and web friendly compatible agenda. The current solution requires use of Adobe PDF Readers which are less desirable when using mobile devices (Smartphones, iPads, Tablets etc.).

Mayor's Metrics – the analytics system used by City Clerk to track website services and trends was rewritten to include a graphical representation and printing module to facilitate reporting, presentations and discussions. <http://cclerk.ci.la.ca.us/cfmsstats.htm>

Training and Conferences – the Interim City Clerk attended the TEDx Los Angeles Conference for Emergency Preparedness, and also attended a technical training seminar in Riverside from March 11-14.

General City Purposes (GCP) and AB 1290 - Staff processed 2 contracts for execution, closed out 12 contracts, and transmitted 7 close-out certification letters.

Records Management – Conversion of Council Minutes from Microfilm to searchable electronic files continues. The Systems staff completed the development of a proof of concept prototype for the system that will be used to access the files from our website.

Records Management - Development of an RFP for a commercial records storage contract is ongoing.

Personnel - Staff distributed a confidentiality reminder for all City Clerk employees to attest and return; assembled information in response to a City employee salary CPRA request for FY 2013; and provided a leave with pay report to Work Comp staff for City Clerk and Mayoral employees.

Neighborhood and Business Improvement Districts - Staff and the City Attorney continued to review drafts of Management District Plans and Engineer's Reports required for the renewal of the following BIDs: Downtown Industrial District, Panorama City, North Hollywood, Greater Leimert Park Village, Sherman Oaks Village, Studio City, Hollywood Media and the proposed Pacific Palisades.

The BID Analysts continue to review the Annual Planning Reports submitted by the required business improvement districts for consistency with their Management District Plans and State law.

On March 6, 2014, the BID Analyst attended the Brentwood BIDs Annual meeting.

A meeting was held on March 10, 2014 with CD 13 and proponents for a new Santa Monica Boulevard business improvement district.

ISSUES

Council and Committee Meeting Webcasting – Stability problems continue with video webcast servers not starting automatically in Council Chambers. The Information Technology Agency continues to troubleshoot with the vendor.

UPCOMING

Neighborhood Council Elections – Region 3 election on March 16th and Region 4 election on March 20th.